

Internship Check in Form

Student Name:	
Internship Host/Supervisor:	
Internship start:I	nternship end:
The purpose of this check in is to assess trainee project in order to identify any areas of concern vada.program@chimb.ca	
Performance	Evaluation
The student is understanding the structure/policies/functions of the organization	Exceeds expectations Meets expectations Does not meet expectations
The student appreciates the social, political, and economic context in which the agency exists and functions	Exceeds expectations Meets expectations Does not meet expectations
The student participates as an effective team member	Exceeds expectations Meets expectations Does not meet expectations
The student makes constructive suggestions and accepts constructive criticism	Exceeds expectations Meets expectations Does not meet expectations
The student communicates effectively to agency personnel	Exceeds expectations Meets expectations Does not meet expectations
Student comments:	
Student Signature:	
Host comments:	
Host Signature:	





